



REQUEST FOR FORMS COMPLETION

All forms completed for school, camp, sports, daycare, etc., require 7-10 business days for completion. Child must have a current physical on file (based on your form's requirement and within last 12 months) to complete the form. The fee to complete a 1-2-page form is \$7.00 per form, 3 or more pages is \$10. STAT forms are completed within 1-2 business days once processed. Processing of STAT forms may take up to 24 business hours. The fee for STAT forms is \$20.00 per form. There is no fee for requests for immunization records or medication forms only. Medication forms require 3-5 business days for completion.

To be completed by person requesting forms (please print):

Patient Name: _____ DOB: _____

Parent/Legal Guardian Name: _____ Contact no.: _____

List allergies to FOOD OR MEDICATIONS: No allergies

List all medications that the patient is currently taking: Patient does not take any medications

Form to be (please check one option):

Picked up by parent in _____ office

Mailed to (address): _____

Faxed to (phone number): _____ Attn: _____

For office use only

Date received: _____

Form taken by: _____

STAT FORM? Yes No

Amount paid: _____

CA CK CC

Date of Last PE: _____

Type of form:

School/Camp/Sports/Daycare form

Immunization record form

Medication form

Other form: _____

Form completed by: _____ Date: _____
(clinical staff or provider)

Given to parent at appointment & Scanned into Drive

Put in Scan Bin

Unable to complete. Date: _____ Reason: _____

Returned to forms bin

Form Scanned by: _____ (patient representative)

Parent called by: _____ (patient representative)