



## REQUEST FOR FORMS COMPLETION

All forms completed for school, camp, sports, daycare, etc., require 7-10 business days for completion. Child must have a current physical on file (based on your form's requirement **and within last 12 months**) to complete the form. The fee to complete a 1-2-page form is \$7.00 per form, 3 or more pages is \$10. STAT forms are completed within 1-2 business days. The fee for STAT forms is \$20.00 per form. There is no fee for requests for immunization records or medication forms only.

To be completed by person requesting forms (please print):

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Legal Guardian Name: \_\_\_\_\_ Contact no.: \_\_\_\_\_

List allergies to **FOOD OR MEDICATIONS**:  No allergies

List all medications that the patient is currently taking:  Patient does not take any medications

Form to be (please check one option):

Picked up by parent in \_\_\_\_\_ office

Mailed to (address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Faxed to (phone number): \_\_\_\_\_ Attn: \_\_\_\_\_

*For office use only*

Date received: \_\_\_\_\_ Form taken by: \_\_\_\_\_ STAT FORM? Yes No

Amount paid: \_\_\_\_\_ CA CK CC Date of Last PE: \_\_\_\_\_

Type of form:

School/Camp/Sports/Daycare form

Immunization record form

Medication form

Other form: \_\_\_\_\_

Form completed by: \_\_\_\_\_ Date: \_\_\_\_\_ Parent called by: \_\_\_\_\_

Given to parent at appointment &  Copy placed in scan bin

Put in Scan Bin

Unable to complete. Date: \_\_\_\_\_ Reason: \_\_\_\_\_

Returned to forms bin